

Vacancy

Instructor Trainer / Technical Support

Due to expansion, an exciting opportunity has arisen to join our Technical, Training & Standards team at Bridgend, South Wales. We are looking for a positive, well presented, and professional individual to be predominately based in Pyle, Bridgend to deliver NPORS Instructional Techniques courses. This role may require travelling across the UK and Ireland with some overseas work with possible overnight stays.

The role is designed to support the Technical, Training and Standards Department in ensuring that NPORS training courses continue to meet the requirements of legislation, national standards and industry requirements through the instructional techniques training. The successful candidate will also be required to support the Technical Team within the Bridgend office. There may be a requirement for the candidate to conduct monitor visits and audits of various types in line with NPORS policies and procedures.

If you are interested in this opportunity and would like to make a positive contribution to help ensure that NPORS maintains its growth and continues to deliver flexibility whilst maintaining standards across all industry sectors, please send your full c.v. with covering letter to Julie Senior, Managing Director NPORS Limited.

P O Box 204,
Northwich,
Cheshire,
CW9 7FY

or e-mail: juliesenior@npors.com

Terms and conditions will be discussed at interview.

Closing date for applications 31 January 2021.

Personal Specification – Instructor Trainer / Technical Support

WORK EXPERIENCE	ESSENTIAL	DESIRABLE
Proven track record as an instructor in the construction/industrial sectors	✓	
Proven track record of training preparation/delivery.	✓	
Experience of using standard (Microsoft) word processing and spreadsheet software.		✓
Experience of working in a multi-disciplinary environment.		✓
Audit experience		✓

SPECIALIST KNOWLEDGE	ESSENTIAL	DESIRABLE
Up to date knowledge of Health and Safety legislation	✓	
Up to date knowledge of industry standards	✓	

EDUCATION AND TRAINING	ESSENTIAL	DESIRABLE
Formal Health and Safety Qualification	✓	
Audit qualification e.g. IRCA		✓
NPORS registered instructor		✓

OTHER REQUIREMENTS	ESSENTIAL	DESIRABLE
Willingness to travel across the UK and abroad as required with overnights stays	✓	
Preparedness to be flexible in terms of carrying out the varied range of functions within the department	✓	

SKILLS/ABILITIES	ESSENTIAL	DESIRABLE
Ability to undertake monitor visits and audits	✓	
Excellent communication skills – written and verbal	✓	
Ability to manage own diary	✓	
Ability to deliver instructional techniques training courses	✓	

Please note: This document indicates those attributes that are considered to be **essential** to undertake the duties and responsibilities of this post and those that are merely **desirable**. If you do not possess any of the attributes that are **desirable**, this does not mean that you will not be considered for interview or subsequent appointment.